



# **Global Communication Semiconductors, LLC**

Corporate & Foundry  
23155 Kashiwa Court, Torrance, CA 90505  
Telephone: 310-530-7274 Fax: 310-517-8200  
Website: [www.gcsincorp.com](http://www.gcsincorp.com)

## **Accounting Manager**

Job Req. #0707  
Department: Accounting  
Status: Full-Time / Exempt  
Shift: Day

### **Job Description**

Responsible for all areas relating to accounting functions and financial reporting. Makes recommendations to the VP – Finance/Controller for developing and maintaining accounting principles, practices and procedures to ensure accurate and timely financial reporting.

- Oversees the daily, weekly and monthly accounting tasks and activities.
- Meets tight deadlines and a multitude of accounting activities including general ledger preparation and financial reporting.
- Gives guidance in administration of A/P, A/R Inventory and payroll.
- Oversees the administration of fixed assets, including recording the monthly depreciation and physical counts.
- Prepares quarterly & annual operational reports.
- Coordinates department operational budgets & routing reporting.
- Assists the VP – Finance/Controller with Annual Reports.
- Coordinates the financial consolidation and reporting for all subsidiaries.
- Coordinates the tax information for preparation of annual tax returns.
- Performs financial analysis on a monthly and quarterly basis as necessary.
- Coordinates the financial activity for special projects such as mergers and acquisitions.

### **Job Requirements**

- Bachelor's degree in Accounting or Finance or Business Management with an emphasis in Accounting
- 5 to 7 years prior supervisory experience in accounting/financial reporting areas.
- 5 to 7 years' experience with accounting software, preferably MAS90.
- CPA (Certified Public Accountant) preferred.
- PC proficient and experience with large automated accounting systems a plus.
- Experience with ADP payroll systems a plus
- Ability to multi-task, work under pressure, and is able to thrive in a fast-paced work environment.
- Must be bilingual in Mandarin